

The Annual Quality Assurance Report (AQAR) of the IQAC
For the academic year 2013-14

Part – A

AQAR for the year (*for example 2013-14*)

2015-16

1. Details of the Institution

1.1 Name of the Institution

Shri.D.H.Agrawal Arts, Shri.Rang Avdhoot Commerce
&Shri.C.C.Shah&M.G.Agrawal Science College,
Navapur.

1.2 Address Line 1

College Road,

Address Line 2

Opp. Swastik Petrol Pump

City/Town

NAVAPUR.

State

MAHARASHTRA

Pin Code

425418

Institution e-mail address

navapuracs@gmail.com

Contact Nos.

02569-250159

Name of the Head of the Institution:

Dr.A.G.Jaiswal.

Tel. No. with STD Code:

02569-250159

Mobile:

09823505044, 09404079555

Name of the IQAC Co-ordinator:

Mr.A. F. Patil

Mobile:

9923899460

IQAC e-mail address:

patilanand67@gmail.com

1.3 **NAAC Track ID**(For ex. MHCogn 18879)

MHCogn10893

OR

1.4 **NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

F.19.26/EC(SC-9)/DO/2015/28.2

1.5 Website address:

www.acsnavapur.in

Web-link of the AQAR:

www.acsnavapur.in/AQAR2015-16

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	73.75	2004	5 Years
2	2 nd Cycle	B	2.78	2015	5Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

16-9-2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR_Sept. 2011_____ (DD/MM/YYYY)4
 ii. AQAR_ October 2012 _____ (DD/MM/YYYY)
 iii. AQAR_Sept, 2013_____ (DD/MM/YYYY)
 iv. AQAR_ Jan, 2015_____ (DD/MM/YYYY)

1.9 Institutional Status

University State ☒ Central ☐emed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☐ Tribal ☒

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (PhysEdu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

Vocational Courses.

1.11 Name of the Affiliating University (for the Colleges)

North Maharashtra University,
Jalgaon.

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

--

University with Potential for Excellence

--

UGC-CPE

--

DST Star Scheme

--

UGC-CE

--

UGC-Special Assistance Programme

--

DST-FIST

--

UGC-Innovative PG programmes

--

(specify)

--

UGC-COP Programmes

--

2. IQAC Composition and Activities

2.1 No. of Teachers

12

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

--

2.4 No. of Management representatives

2

2.5 No. of Alumni

--

2.6 No. of any other stakeholder and community representatives

--

2.7 No. of Employers/ Industrialists

--

2.8 No. of other External Experts

2

2.9 Total No. of members

18

2.10 No. of IQAC meetings held

10

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. I ntional N al S In on Level

(ii) Themes

Preparation for reaccreditation for cycle - 3

2.14 Significant Activities and contributions made by IQAC

Implemented feed back system.

Organized three national level seminars and two university level seminar.

Inspired teaching staff to participate and organize seminar workshop etc.

Encouraged students to participate in various activities organized by college and other institutes.

Advised to form research committee

Invite Experts for Sports Camps.

The institutions tried its best to fulfill the recommendations of the peer team visited in 2015.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Introduction of C.O.P.	<p>National Human Rights commission New Delhi.</p> <p>Introduced five new C.O.P.</p> <p>Organized one day training programme for girl students</p>

** Attach the Academic Calendar of the year as Annexure.*

Academic Calendar is for the year 2015-16 is attached herewith as annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management ☒ Syndicate ☐ Any other body ☒ ☐ ☐

Provide the details of the action taken

Introduced P.G. Courses and Five new carrer oriented courses.

Improved infrastructure facilities of higher education.

The Management Scrutinesed the implementation of the suggestions of IQAC committee.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	02	--	--	--
UG	03	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	05	--	--	--
Others	--	--	--	--
Total	10	--	--	--
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	--
Annual	02

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ ☐ ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College follows the changes or revision of syllabi made by N.M.U, Jalgaon.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
37	20	15	02	15

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
20	05	15	--	01	--	--	--	35	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

--

--

15

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	--	--
Presented papers	01	09	--
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT based technology linkage with Biyani Institute, Kolhapur for digital lab.

2.7 Total No. of actual teaching days during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the guidelines of N.M.U., Jalgaon

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

16

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2.10 Average percentage of attendance of students

85 %

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	619	16	33	42	09	58
B.COM	115	15	25	40	20	70
B.SC.	377	12	35	25	18	55

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC members scrutinize subjectwise result of the last year's annual examination and suggestions are given to the faculty members, to improve the result of those subjects which are lower in percentage. The Members also suggest certain programmes to be implemented by the faculty members.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	02
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	07	0	0
Technical Staff	34	13	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Formed Research Recognition committee as a result of 12 teachers registered for Ph.D. degree.

3.2 Details regarding major projects - NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	--	--	--
Outlay in Rs. Lakhs	40,000	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	01	U.G.C.	40,000	40,000
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	01	U.G.C.	40,000	40,000

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text" value="√"/>	CAS	<input type="text" value="--"/>	DST-FIST	<input type="text" value="--"/>
DPE	<input type="text" value="--"/>			DBT Scheme/funds	<input type="text" value="--"/>

3.9 For colleges

Autonomy	<input type="text" value="--"/>	CPE	<input type="text" value="--"/>	DBT Star Scheme	<input type="text" value="--"/>
INSPIRE	<input type="text" value="--"/>	CE	<input type="text" value="--"/>	Any Other (specify)	<input type="text" value="--"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	Internati onal	National	State	Unive rsity	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : 40,000

From Funding agency	<input type="text" value="U.G.C."/>	From Management of University/College	<input type="text" value="--"/>
Total	<input type="text" value="40,000"/>		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

07

14

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

03

SRF

--

Project Fellows

--

Any other

--

3.21 No. of students Participated in NSS events: 250

University level

02

State level

1

National level

International level

--

--

3.22 No. of students participated in NCC events: --

University level

--

State level

--

National level

International level

--

--

3.23 No. of Awards won in NSS: Nil

University level

--

State level

--

National level

International level

--

--

3.24 No. of Awards won in NCC:

University level

--

State level

--

National level

International level

--

--

3.25 No. of Extension activities organized

University forum

College forum

NCC

NSS

Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- N.S.S. Camp at Gadad for 07 days (17-12-2015 to 23-12-2015).
- Organised workshop for women empowerment
- Organised awareness rallies on various social issues.
- Tree Plantation.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17 acres	--	--	--
Class rooms	16	--	--	--
Laboratories	08	--	--	--
Seminar Halls	02	--	--	--
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	303305	--	--	--
Others	--	--	--	--

4.2 Computerization of administration and library

The entire administrative process and examination system is computerised. The library also provides e-resources to students and faculty members.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7864	1447286	595	86345	8459	1533631
Reference Books	16440	2623410	226	36802	1666	2660212
e-Books	--	--	450	--	450	--
Journals	12	3000	12	3390	24	6390
e-Journals	--	--	50	--	50	--
Digital Database	97000	5000	97000	5700	97000	5700
CD & Video	15	5186	6	--	21	5186
Others (specify)	--	--	378	Donation	378	Donation

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	89	41	10	10	02	09	07	--
Added	08	04	02	--	--	02	--	--
Total	97	45	12	10	02	11	07	--

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

--

4.6 Amount spent on maintenance in lakhs :

i) ICT	30000
ii) Campus Infrastructure and facilities	247746
iii) Equipments	303305
iv) Others	667787
Total :	1348838

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Suggestions were given to all departments to organize various competitions, competitive exams, at college level to uplift the performance of students in competitive exams. MPSC and UPSC.

5.2 Efforts made by the institution for tracking the progression

College runs, 7 COP to encourage Study Culture

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1111	30	--	--

(b) No. of students outside the state

--

(c) No. of international students

--

No	%
717	64.53

Men

Women

No	%
424	38.16

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
189	31	1005	114	--	1339	117	59	787	141	03	1141

Demand ratio 1:5 Dropout % - 4:5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college runs career counseling center in collaboration with AshaFoundation Mumbai and Jalgaon.

No. of students beneficiaries

100

5.5 No. of students qualified in these examinations

NET	05	UET	GA	--	CAT	--	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

The college selects 100 students and guides them for preparations of Competitive Examinations through career counselling centre in collaboration with Asha Foundation, Mumbai and Jalgaon.

No. of students benefitted

100

5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

The college has formed women redressed cell to solve the problems but there is not a single case of any kind.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events - 155

State/ University level

16

National level

03

International level

--

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	20	84000
Financial support from government	10211	2295240
Financial support from other sources	26	58350
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Some students demanded place to sit in the campus when there are no lectures, college considered this & place cement benches at various spots in the campus.
- 2.College opened consumers stores on the demand of students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the Institute :

To provide higher education facilities to the tribal students and prepare them to compete with urban students and to contribute their services to Nation building by promoting education.

Mission Statement of the Institution.

“ParosparopgrahoJivnam” Let’s help one another to make life comfortable , peaceful and help to one another to uplift the standard of life of poor, specially of tribal people.

6.2 Does the Institution has a management Information System

Yes, the institution has a management information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Teachers attend and participate workshops organised by N.M.U. Jalgaon

6.3.2 Teaching and Learning

Introduced ICT smart Boards for effective teaching learning in each Department.

6.3.3 Examination and Evaluation

College conducts internal, external, theory and practical examinations as per the guideline of N.M.U.Jalgaon.

6.3.4 Research and Development

10 Teachers registered for Ph.D. degree.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library has 8459 text books, 16666 ref. books, 50 e.journals, 450e.books

6.3.6 Human Resource Management

As per the need for organization of various programmes.

6.3.7 Faculty and Staff recruitment

As per the rules of HRD/UGC, N.M.U. Jalgaon, State Government

6.3.8 Industry Interaction / Collaboration

--

6.3.9 Admission of Students

As per guide lines of N.M.U. Jalgaon

6.4 Welfare schemes for

Teaching	Credit Co-Operative Society
Non teaching	Credit Co-Operative Society
Students	L.I.C.

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NarendraAgrawal &Asso. Navapur.	Yes	IQAC
Administrative	Yes	NarendraAgrawal &Asso. Navapur.	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☒ No ☐

For PG Programmes Yes ☒ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Introduced Semester System & CGPA grade system by N.M.U. Jalgaon.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

--

6.11 Activities and support from the Alumni Association

To meetings are held in the academic year 2015-16 to discuss and support the enhancement of standards of higher educations.

6.12 Activities and support from the Parent – Teacher Association

Two parent teachers gatherings are organized in which they interacted to improve the standard of higher education and performance of students.

6.13 Development programmes for support staff

The college encourages and allows attending the workshops /programs organized by the University of other Institutes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college tries to keep the campus eco-friendly by planting trees, organising lectures to create awareness and celebrating eco-friendly Genesh Festival.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Felicitation of students who secure rank in the merit list of N.M.U., Jalgaon.
2. Prize for Best Library user to develop library culture among students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As the IQAC committee suggested to all the departments to organise various programs for the improvement of performance of students. Some department organised competitions like essay writing, general knowledge, book exhibition etc.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Prize for best library user.
2. Bal-Bhuvan center
3. Career counseling centre.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

N.S.S. unit organizes college workshops.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

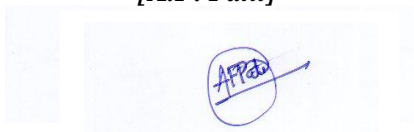
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. Strong support of management.
2. To uplift the standard of tribal people.

8. Plans of institution for next year

1. To introduce more P.G. courses.
2. Recognition of lab as a research center through university N.M.U., Jalgaon.

[A.F. Patil]



Signature of the Coordinator, IQAC

[Dr.A.G.Jaiswal]



Signature of the Chairperson, IQAC

