The Annual Quality Assurance Report (AQAR) of the IQAC For the academic year 2017-18

Part - A

AQAR for the year	2017-18
1. Details of the Institution	
1.1 Name of the Institution	Shri.D.H.Agrawal Arts, Shri.RangAvdhoot Commerce &Shri.C.C.Shah&M.G.Agrawal Science College, Navapur.
1.2 Address Line 1	College Road,
Address Line 2	Opp. Swastik Petrol Pump
City/Town	NAVAPUR.
State	MAHARASHTRA
Pin Code	425418
Institution e-mail address	navapuracs@gmail.com
Contact Nos.	02569-250159
Name of the Head of the Institution	n: Dr.A.G.Jaiswal.
Tel. No. with STD Code:	02569-250159
Mobile:	09823505044, 09404079555

Name of the IQAC Co-ordinator:	Mr. A. F. Patil			
Mobile:	9923899460			
IQAC e-mail address:	patilanand67@gmail.com			
1.3 NAAC Track ID (For ex. MHCO) OR 1.4 NAAC Executive Committee No. (For Example EC/32/A&A/143 da This EC no. is available in the rig of your institution's Accreditation	& Date: ated 3-5-2004. tht corner- bottom F.19.26/EC(SC-9)/DO/2015/28.2			
1.5 Website address:	www.acsnavapur.in			
Web-link of the AQAR:	www.acsnavapur.in/AQAR2015-16			
1.6 Accreditation Details	Year of Validity			

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	В	73.75	2004	5 Years
2	2 nd Cycle	В	2.78	2015	5Years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY 16-9-2005

Accreditation by NAAC	
i. AQAR _Sept. 2011	(DD/MM/YYYY)
_	(DD/MM/YYYY)
	(DD/MM/YYYY)
iv. AQAR_ Jan, 2015	(DD/MM/YYYY)
v. AQAR_ Aug, 2016	(13/08/2016)
vi. AQAR_ April, 2017	(27/04/2017)
vii. AQAR_ April, 2018	(28/04/2018)
1.9 Institutional Status	
University	State V Central Deemed Private
Affiliated College	Yes No No
Constituent College	Yes No V
Autonomous college of UGC	Yes No V
Regulatory Agency approved Insti	tution Yes No V
(eg. AICTE, BCI, MCI, PCI, NCI)	
Type of Institution Co-education	on V Men Women
Urban	Rural Tribal √
Financial Status Grant-in-aid	$\sqrt{}$ UGC 2(f) $\sqrt{}$ UGC 12B $\sqrt{}$
Grant-in-aid	1 + Self Financing Totally Self-financing
1.10 Type of Faculty/Programme	
Arts V Science	Commerce Law PEI (Phys. Edu)
TEI (Edu) Engineering	Health Science Management V
Others (Specify)	Vocational Courses.

1.8 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and

1.11	Name	of the	Affiliating	University	(for	the	Colleges)
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	North Maharashtra University, Jalgaon.
1.12 Special status conferred by Central/ State Gov	vernment UGC/CSIR/DST/DBT/ICMR etc
Autonomy by State/Central Govt. / University	
University with Potential for Excellence	UGC-CPE
DST Star Scheme	UGC-CE
UGC-Special Assistance Programme	DST-FIST
UGC-Innovative PG programmes Any oth	er (Specify)
UGC-COP Programmes	
2. IQAC Composition and Activities	
2.1 No. of Teachers	12
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	2
2.4 No. of Management representatives	2
2.5 No. of Alumni	2
2. 6 No. of any other stakeholder and community representatives	2
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	2

2.9 Total No. of members	25
2.10 No. of IQAC meetings held	07
2.11 No. of meetings with various stakeholders:	No. 07 Faculty 04
Non-Teaching Staff Students 02	Alumni 01 Others
2.12 Has IQAC received any funding from UGC du	uring the year? Yes No
If yes, mention the amount	√
2.13Seminars and Conferences (only quality related	1)
(i) No. of Seminars/Conferences/ Workshops/	Symposia organized by the IQAC
Total Nos. International National	State Institution Level 02
(ii) Themes Preparation for reaccreditati	on for cycle - 3

2.14 Significant Activities and contributions made by IQAC

Inspired teaching staff and non-teaching staff to participate in refresher, orientation programmes, Short term courses and workshops/ Conference/ Seminars at university/ State/ National / International level.

Encouraged students, Teaching staff and Non-teaching staff to participate in various activities organized by college and other institutes.

Created awareness about research amongst teaching staff.

Conducted Teacher-Parent meet.

Implemented feedback system and students satisfaction survey from students.

Conducted Karate Coaching class for Girls Students through 'Student Welfare Committee.

Encouraged students to participate in sports and cultural activities.

The institution tried its best to fulfill the recommendations of the pear team visited in 2015.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements	
	Introduced five new C.O.C.	
Introduction of C.O.P.	Successfully conducted various C. O. C. courses.	
	Introduced PG courses from academic year 2018	
	onwards.	

^{*} Attach the Academic Calendar of the year as Annexure.

Academic Calendar for the year 2016-17 is attached herewith as annexure.

2.15 Whether the AQAR was placed	in sta	atutory body	Yes	٧	No [
Management Syndicate	٧	other body				

Provide the details of the action taken

Introduced and successfully conducted P.G. Courses.

Introduced and successfully conducted five C. O. C. Courses

Improved infrastructure facilities of higher education and research.

The Management scrutinized the implementation of the suggestions of IQAC

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	04			
PG	03	01		
UG	03			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	13			
Others				
Total	23	01		
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	06
Trimester	
Annual	13

	Semester	06	
	Trimester		
	Annual	13	
(On all aspects)	odate of regulation or	Co-op Then Ashrolal Quality	For the academic year 201
1.5 Any new Department/Centre int	roduced during the	ARforsthevy caraffor example	2013-14) 2017-18
	No	Details of the Institution	,
Revised Guidelines of IQAC and su	1.1	Name of the Institution	Shri.D.H.Agrawal Art &Shri.C.C.Shah&M.G. Navapur.
	1.2	Addmaga Lina 1	

1.2 Address Line 1

College Road,

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
38	25	12	01	12

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

As Profe	st. ssors	Assoc Profes		Profe	essors	Oth	iers	То	tal
R	V	R	V	R	V	R	V	R	V
25	08	12		01		12		50	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

06	02	08
		1

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	14	23	02
Presented papers	08	23	01
Resource Persons			02

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:
 - 1. Use of ICT based technology linkage with Biyani Institute, Kolhapur for digital lab.
 - 2. Use of smart board for teaching in Science laboratories.
- 2.7 Total No. of actual teaching days during this academic year

189

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the guidelines of N.M.U., Jalgaon

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	21	00

2.10 Average percentage of attendance of students

86 %

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students	Division					
Trogramme	appeared	Distinction %	I %	II %	III %	Pass %	
B.A.	608	14	15	16	16	61	
B.COM	157	11	20	21	19	71	
B.SC.	336	12	20	15	13	60	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC members scrutinize subject wise result of the last year's annual examination and suggestions are given to the faculty members, to improve the result of those subjects which are lower in percentage. The Members also suggest certain programmes to be implemented by the faculty members.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	02
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	03
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	06	01	00
Technical Staff	38	08	00	18

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Formed Research Recognition committee as a result of 12 teachers registered for Ph.D. degree. One faculty awarded Ph D Degree.

One faculties allotted Ph D guide ship by NMU Jalgaon.

One Faculty allotted Minor Project under Vice-Chancellor Research Motivation Scheme by NMU Jalgaon.

3.2 Details regarding major projects- NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			01	
Outlay in Rs. Lakes			70000	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	40	09	01
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range	Av	erage	h-ındex	Nos. in SCOPUS	
	0.1 to 3.36		1.76		

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	01	V. C. R. M. S.	70,000	37,000
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College						
Students research projects (other than compulsory by the University)						
Any other(Specify)						
Total	01	V. C. R. N	Л. S.	70,000	37,000	
3.7 No. of books published i) Wit	h ISBN No.	10	Chapters in	Edited Bo	ooks	
ii) Wit 3.8 No. of University Departments	hout ISBN N					
UGC-S	AP	CAS		ST-FIST		-
000 5		CIB		51 1151	<u> </u>	
DPE			D	BT Schei	me/funds	
3.9 For colleges Autonom INSPIR		CPE CE		BT Star S	Scheme	
3.10 Revenue generated through consultancy 25000/-						
2.11 No. of conferences	Level	International	National	State	University	College
3.11 No. of conferences	Number	01	04		02	02
organized by the Institution	Sponsoring agencies	Self finance	Self finance		University	Self finance
_			Г			

3.13 No. of collaborations	Internation	nal National Ar	ny other 0				
3.14 No. of linkages created during this year 01							
3.15 Total budget for resea	arch for current year in	lakes: 70000					
From Funding agency	NMU Jalgaon	Management of University	70000				
Total	70000						

10

3.12 No. of faculty served as experts, chairpersons or resource persons

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
National	Granted	Nil
International	Applied	Nil
International	Granted	Nil
Commercialised	Applied	Nil
Commercianseu	Granted	Nil

3.17 No. of research awards/
recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
			05			-

3.18 No. of faculty from the Institution who are Ph. D. Guides	06
and students registered under them	13
3.19 No. of Ph.D. awarded by faculty from th	ne Institution
3.20 No. of Research scholars receiving the F	Fellowships (Newly enrolled + existing ones)
JRF SRF 02	Project Fellows Any other
3.21 No. of students Participated in NSS ever	nts: 300
	University level 02 State level
	National level International level
3.22 No. of students participated in NCC eve	ents:
	University level State level
	National level International level
3.23 No. of Awards won in NSS: Nil	
	University level State level
National level	International lev

3.24 No. o	of Awards won in	NCC:NIL					
			Unive	ersity level		State level	
			Natio	nal level		International level	
3.25 No. of	f Extension activit	ties organize	ed				
U	Iniversity forum	02	College forum	04			
N	ICC		NSS	07	Any	other	
3.26 Major Responsibil	•	the year in	the sphere of ext	ension activi	ties and	Institutional Social	
• N.S	S.S. Camp at Gad	ad for 07 da	ys (16-12-2017 t	o 22-12-201	7).		
• Org	ganized workshop	for women	empowerment.				
• Org	ganized awarenes	s rallies on	various social iss	ues.			
• Cre	eated awareness a	bout Digital	India.				
• Stu	udent participated	in pulls pol	io campaign.				
• Cre	eated awareness a	bout HIV /	AIDS.				
• Cel	lebration of Interr	national Yog	ga Day.				
• Cel	elebration of Interr	national Trib	oal Day.				
• Cel	lebration of Eco-I	Friendly Ga	nesh Festival.				
• Org	ganization of Gar	ba Competi	tion.				
• Org	ganization of Ran	goli Compe	tition on differen	t themes.			
• Org	ganize blood grou	p detection	camp.				
	Training to the farmers on wormy compost, Guppy fish, Honey keeping centre, Silk worm production centre.						

Tree Plantation.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	17 acres			
Class rooms	16			
Laboratories	08			
Seminar Halls	02			
No. of important equipments purchased (≥ 1-0 lacks) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakes)	200000			
Others				

4.2 Computerization of administration and library

The entire administrative process and examination system is computeriesed. The library also provides e-resources to students and faculty members.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	233	28248	203	28396	436	56644
Reference Books	170	72154	168	41361	338	113515
e-Books	520				520	
Journals						
e-Journals	50		224		274	
Digital Database+ e-	38500	5900	38500	5900	77000	118000
books	36300	3900	36300	3900	77000	118000
CD & Video			01		01	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Depart- ments	Others
Existing	92	39	10	11	6	12	13	0
Added	21	6	4	1	0	04	7	0
Total	113	45	14	12	6	16	20	0

- 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)
 - 1. Computer department conducts C.O.C. programme.
 - 2. Library organizes training programme for students and teachers.

4.6 Amour	nt spent on maintenance in lakes:	
i) I	CT	150000
ii) C	ampus Infrastructure and facilities	150000
iii) Ed	quipments	10000
iv) Others	_	
8	a. Billing Rent	
ł	o. IQAC Contingency	10000
C	c. IQAC Co-ordinator Remuneration	
	Total :	320000
	-	

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Suggestions were given to all departments to organize various competitions, competitive exams, at college level to uplift the performance of students in competitive exams. MPSC and UPSC.

5.2 Efforts made by the institution for tracking the progression

IQAC plans the yearly programmes and monitors its implementation

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1101	76	13	

(b) No. of students outside the state

12

(c) No. of international students

Men

No	%

Women

No	%

Last Year					This Year						
General	SC	ST	OBC	Physically Challenge d	Total	General	SC	ST	OBC	Physically Challenge d	Total
133	30	802	127	05	1133	153	30	843	107	04	1167

Demand ratio 1:5 Dropout % - 19

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college runs career counseling center in collaboration with Asha Foundation Mumbai and Jalgaon.

No. of students beneficiaries

300

5.5 No. of students qualified	ed in these examination	S			
NET/SET/SLET 04	GATE		CAT		
IAS/IPS etc	State PSC		UPSC	Others 06	
5.6 Details of student coun	seling and career guida	nce			
Competitive Exami	s 100 students and g nations through career on, Mumbai and Jalgao	counseling centre in	_		
No. of students be	nefitted 100				
5.7 Details of campus plac					
	On campus	I	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Studen	its Placed	
02	60	08	46		
5.8 Details of gender sensi The college has form a single case of any leading to the college has form a single case of a s	ned women redressed co	ell to solve the prob	lems but there is no	t	
5.9 Students Activities					
	s participated in Sports,	Games and other e	vents -		
State/ Universi	ty level 18 Na	tional level	International le	vel	
No. of students participa	ted in cultural events				
State/ Universi	ty level 12 Na	tional level	International le	vel	

5.9.2	No. of medals /awards won by students in Spo	orts, Games and other	events	
Sports :St	ate/ University level 01 National le	vel Inter	rnational level	
Cultura	ıl: State/ University level National l	evel Inter	national level	
5.10 Schol	arships and Financial Support			
		Number of students	Amount	
	Financial support from institution	07	7860	
	Financial support from government	757	4530555 (Receivable)	
	Financial support from other sources			
	Number of students who received International/ National recognitions			
5.11 Stu	dent organized / initiatives			
Fairs	: State/ University level National le	evel Intern	national level	
Exhibition	: State/ University level National le	vel Interr	national level	
5.12 No.	of social initiatives undertaken by the students	05		
5.13 Major	r grievances of students (if any) redressed:			

Increased number of internet browsing centres for students in library.

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the Institute:

To provide higher education facilities to the tribal students and prepare them to compete with urban students and to contribute their services to Nation building by promoting education.

Mission Statement of the Institution.

"Parosparopgraho Jivnam" Let's help one another to make life comfortable, peaceful and help to one another to uplift the standard of life of poor, specially of tribal people.

6.2 Does the Institution has a management Information System

Yes, the institution has a management information system.

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
 - 6.3.1 Curriculum Development

Teachers attended and participated workshops organized by N.M.U. Jalgaon.

- 6.3.2 Teaching and Learning
 - 1. Introduced ICT smart Boards for effective teaching learning in each Department.
 - 2. College Introduced 7 COC
- 6.3.3 Examination and Evaluation

College conducts internal, external, theory and practical examinations as per the guideline of N.M.U.Jalgaon.

6.3.4 Research and Development

- 1. 13 Teachers registered for Ph.D. degree.
- 2. 2 labs are research recognized by university.
- 3. NMU Jalgaon University allotted guide ship to two faculties.
- 4. One faculty awarded Ph D.
- 5. One teacher fellow miner research project (VCRMS) by NMU Jalgaon University.
- 6. Proposals are submitted to the University for Research Recognition i.e. Physics and Geography Laboratories
- 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library has 436 text books, 338 ref. books, 574 e-journals,

520 e-books.

6.3.6 Human Resource Management

As per the need for organization of various programmes.

6.3.7 Faculty and Staff recruitment

As per the rules of HRD/UGC, N.M.U. Jalgaon, State Government

6.3.8 Industry Interaction / Collaboration

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6.3.9 Admission of Students

As per guide lines of N.M.U. Jalgaon

6.4 Welfare schemes for

Teaching	Credit Co-Operative
	Society
Non teaching	Credit Co-Operative
_	Society
Students	Insurance

6.5 Tot	al corpus fund genera	ted							
6.6 Wh	ether annual financial	audit has been	done Yes	/ No					
6.7 Wh	ether Academic and A	Administrative .	Audit (AAA) have	e been done?					
	Audit Type	Ex	ternal	Inte	rnal				
		Yes/No	Agency	Yes/No	Authority				
	Academic	Yes	NMU Jalgaon	Yes	IQAC				
	Administrative	Yes	NarendaAgrawal .&Asso. Navapur.	Yes	IQAC				
6.8 Doo	6.8 Does the University/ Autonomous College declare results within 30 days? For UG Programmes Yes No								
6.9 Wh	For at efforts are made by	PG Programm		No	nation Reforms?				
	Introduced Semester System & CGPA grade system by N.M.U. Jalgaon.								
6.10 W	hat efforts are made b	y the Universit	y to promote auto	nomy in the aff	iliated/constituent colleges	?			

- 6.11 Activities and support from the Alumni Association
 - 1. Two meetings were held in the academic year 2017-18 to discuss and support the enhancement of standards of higher educations.
 - 2. Alumni donated books for library.
 - 3. Alumni donated fund to organize different activities / competitions like debate competition.
 - 4. Research Promotion Fund created by Alumni

6.12 Activities and support from the Parent – Teacher Association

Two parent teachers' gatherings are organized in which they interacted to improve the standard of higher education and performance of students.

6.13 Development programmes for support staff

- The college encourages and allows attending the workshops /programs organized by the University of other Institutes.
- 2. College organizes different workshops for support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1. The college tries to keep the campus eco-friendly by planting trees, organizing lecturers to create awareness and celebrating eco-friendly Genesh Festival.
- 2. Department of zoology created wormy compost through waste in campus which is provided to plants to nourish them.

Criterion - VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic	year which have cr	reated a positive	impact on th
functioning of the institution. Give details.			

- 1. Felicitation of students who secure rank in the merit list of N.M.U., Jalgaon.
- 2. Prize for Best Library user to develop library culture among students.
- 3. Felicitation of teaching & non teaching staff for their special achievements during the academic year.
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As the IQAC committee suggested to all the departments to organize various programs for the improvement of performance of students. Some department organized competitions like eassy writing, general knowledge, book exhibition etc.

- 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
 - 1. Prize for best library user.
 - 2. Prize for best student of the year.
 - 3. Bal-Bhuvan center
 - 4. Career counseling centre.
 - 5. Book donation on Birth day of all stalk holders.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

N.S.S. unit organizes workshops.

7.5 Whether environmental audit was conducted? Yes No V

7.0	5 A	ny othe	r relevant	information	on the	e institution	n wishes to	o add.	(for exam	ple SWOT	Analysis)

- 1. Strong support of management.
- 2. To uplift the standard of tribal people.

$8. \underline{\textbf{Plans of institution for next year}}$

- 1. To introduce more P.G. courses and C.O.C.
- 2. Recognition of laboratories as a research center through university N.M.U., Jalgaon.



[A.F. Patil]

Signature of the Coordinator, IQAC

R

[Dr.A.G.Jaiswal]

Signature of the Chairperson, IQAC